



SOUTHERN CAYUGA LAKE INTERMUNICIPAL WATER COMMISSION

TOWNS OF DRYDEN • ITHACA • LANSING - VILLAGES OF CAYUGA HEIGHTS • LANSING
1402 EAST SHORE DRIVE – ITHACA, NY 14850

**Regular Meeting Agenda
November 14, 2019 at 4:00 p.m.
Bolton Point Conference Room**

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COMMISSIONERS:

H. MICHAEL NEWMAN
Chairperson

ROY E. STALEY
Vice Chairperson

BILL GOODMAN
Treasurer

DON HARTILL

ROD HOWE

EDWARD LAVIGNE

JASON LEIFER

JACK RUECKHEIM

LINDA WOODARD

KEVIN WYSZKOWSKI

CONSULTANTS:

MARY RUSSELL

MANAGEMENT:

STEVE RIDDLE
General Manager

GREGG WEATHERBY
Distribution

PAMELA VANGELDER
Finance

GLENN RATAJCZAK
Production

2019
Exhibit No.

- | | |
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NEXT MEETING
December 5, 2019 at 4:00 p.m.
Bolton Point Conference Room

◆◆◆Excellence in water quality and customer service◆◆◆



SOUTHERN CAYUGA LAKE INTERMUNICIPAL WATER COMMISSION

Meeting Minutes
October 17, 2019

Opening:

The regular meeting of the Southern Cayuga Lake Intermunicipal Water Commission was held on Thursday, October 17, 2019 at 4 p.m. at the Bolton Point Conference Room, 1402 East Shore Drive, Ithaca, New York, 14850.

PRESENT:

- Commissioner Mike Newman, Chairperson, Village of Lansing
- Commissioner Roy Staley, Vice Chairperson, Village of Cayuga Heights
- Commissioner Bill Goodman, Treasurer, Town of Ithaca
- Commissioner Don Hartill, Village of Lansing-arrived 4:14pm
- Commissioner Rod Howe, Town of Ithaca
- Commissioner Ed LaVigne, Town of Lansing
- Commissioner Jason Leifer, Town of Dryden
- Commissioner Jack Rueckheim, Town of Dryden
- Commissioner Kevin Wyszowski, Town of Lansing

ALSO PRESENT:

- Steve Riddle, General Manager
- Glenn Ratajczak, Production Manager
- Pam VanGelder, Finance Manager
- Gregg Weatherby, Distribution Manager
- Judy Drake, Human Resources Manager, Town of Ithaca
- Mary Russell, Consultant
- Jim Weber, Director of Public Works, Town of Ithaca
- Jessica Sherwood, Principal Account Clerk/Typist

ABSENT:

- Commissioner Linda Woodard, Village of Cayuga Heights

Commission Chairperson Mike Newman called the meeting to order at 4:00p.m.

1. Approval of September 5, 2019 Meeting Minutes

Exhibit #100

Discussion: None

MOTION by Rueckheim, SECOND by Howe, to approve the September 5, 2019 Commission meeting minutes.

(Ayes: Goodman, Howe, LaVigne, Leifer, Newman, Rueckheim, Staley, Wyszowski; Nays: None)

Carried

2. Management Staff Report

Exhibit # 101

Item #1 – AMI Non-Compliance Program

Discussion: Mr. Riddle reported on this item and noted there are currently 20 meters that have not been upgraded to an AMI compatible meter. Several options were discussed and the decision was made to continue to charge \$50 per quarter per account for non-compliance.

Item #2 – Raw Water Pump #4 Installation

Discussion: Mr. Ratajczak reported on this item and noted a 14 day test run is scheduled for October 28th. Once complete, the Commission will accept the new pump and installation.

Item #3 – Filter #4 Rehabilitation Project

Discussion: Mr. Ratajczak reported on this item and circulated pictures of work on the wall repair. He noted the installation of the media is complete and anticipates the filter will be on-line by the end of the month.

Item #4 – Pearsall Place Interconnection Test Operation

Discussion: Mr. Weatherby reported on this item and noted he would be working with the Town of Ithaca to upgrade several items in the system to improve the process.

Item #5 - Administration Department Highlights

Discussion: Ms. VanGelder reported on this item and noted the number of change of ownership requests continues to be high.

Item #6 – September 1, 2019 Billing in the Town of Ithaca

Discussion: Ms. VanGelder reported on this item and noted decreased consumption and revenue. The decrease is mainly attributed to large commercial accounts including Ithaca College and Cornell University.

3. Committee Reports

A. Budget and Finance Committee

Mr. Goodman stated the committee met prior to this meeting.

1. August 31, 2019 Financial Report

Exhibit # 102

Discussion: Mr. Goodman reported on this item and stated revenues are comparable with past years. He also noted our healthy fund balance and that the committee recommends the following budget transfer resolution for \$40,000.00.

2. Approval of the October 17, 2019 Warrants

Discussion: Mr. Goodman stated that the committee reviewed the warrants and recommends approval. The warrants, abstract, and bank statement were available for Commissioner review.

MOTION by Goodman, SECOND by Hartill to approve the October 17, 2019 Warrants in the amount of \$321,932.65.

(Ayes: Goodman, Hartill, Howe, LaVigne, Leifer, Newman, Rueckheim, Staley, Wyszowski; Nays: None)

Carried

3. Resolution to Amend the 2019 Operating Budget by Transferring \$40,000 from the Unreserved Fund Balance (SW599) to the Operating Budget Line (SW8320.421) “BP System Maintenance”

Exhibit # 103

The Southern Cayuga Lake Intermunicipal Water Commission
Of the Towns of Dryden, Ithaca, and Lansing and
The Villages of Cayuga Heights and Lansing

Resolution to Amend the 2019 Operating Budget by Transferring \$40,000 from the Unreserved Fund Balance (SW599) to the Operating Budget Line (SW8320.421) “BP System Maintenance”

October 17, 2019

WHEREAS, the General Manager has determined the Commission’s current level of treatment sludge on site storage has reached maximum capacity, and

WHEREAS, staff has investigated all possible options to use the treatment sludge as an approved Beneficial Use Determination (BUD) by New York State Department of Environmental Conservation regulations without success, and

WHEREAS, the only acceptable means of treatment sludge disposal and transport is by way of a certified waste disposal facility, and

WHEREAS, the funds for this type of expenditure were not budgeted for 2019, and

WHEREAS, the Commission Treasurer has reviewed the need to secure \$40,000 in funding to finance the removal and disposal of treatment sludge from our facility and amend the 2019 Commission Operating Budget and recommends these actions to the Commission, NOW, THEREFORE, BE IT

RESOLVED, that the Commission accepts the recommendations presented by the Treasurer and hereby amends the 2019 Commission Operating Budget by authorizing \$40,000 to be transferred from the Unreserved Fund Balance SW599 to appropriation line SW8320.421 “BP System Maintenance”.

MOVED: Goodman

SECONDED: Hartill

(Ayes: Goodman, Hartill, Howe, LaVigne, Leifer, Newman, Rueckheim, Staley, Wyszkowski; Nays: None)

Carried

B. Engineering and Operations Committee

Discussion: Mr. Newman noted that most items had been previously discussed. He asked for an update on the Raw Water Transmission Main project and Mr. Weatherby reported that the project is complete. Mr. Newman asked for an update on the SCADA Upgrade project and Mr. Rataczak reported that everything is installed in the distribution system and the project should be concluding soon.

1. August 28, 2019 Meeting Notes

Exhibit #104

Discussion: None

2. September 18, 2019 Meeting Agenda

Exhibit #105

Discussion: None

C. Personnel and Organization Committee

Discussion: Mr. Riddle reported on this item for Mr. LaVigne and reviewed highlights from the meeting notes. Mr. LaVigne noted that the committee recommends the following two resolutions.

1. August 28, 2019 Meeting Notes

Exhibit #106

Discussion: None

2. September 20, 2019 Meeting Agenda

Exhibit #107

Discussion: None

3. Resolution for Provisional Appointment of Daniel Workman To Distribution Operator Position

Exhibit #108

The Villages of Cayuga Heights and Lansing

**Resolution for
Provisional Appointment of Daniel Workman to
Distribution Operator Position**

October 17, 2019

WHEREAS, there is vacant Distribution Operator position in the Distribution Department; and

WHEREAS, Daniel Workman was appointed as a provisional Distribution Operator Assistant effective May 12, 2019;

WHEREAS, Daniel Workman received his grade D Distribution System Water System Operator license effective September 24, 2019, which is required for the Distribution Operator position; and

WHEREAS, the Distribution Manager and the Personnel and Organization Committee recommend the appointment of Daniel Workman to the Distribution Operator position, on a provisional basis pending the next civil service exam for the said title;

NOW, THEREFORE, BE IT

RESOLVED, that the Commission does hereby approve the provisional appointment of Daniel Workman to the title of Distribution Operator, effective September 30, 2019 at the rate of \$23.67 per hour, with no changes to benefits; and, be it further

RESOLVED, the said appointment is a provisional appointment pending the results from the next civil service exam for this position.

MOVED: LaVigne

SECONDED: Hartill

(Ayes: Goodman, Hartill, Howe, LaVigne, Leifer, Newman, Rueckheim, Staley, Wyszowski; Nays: None)

Carried

4. Approval of 2020 Wage Scale and 2020 Salaries

Handout

The Southern Cayuga Lake Intermunicipal Water Commission
Of the Towns of Dryden, Ithaca, and Lansing and
The Villages of Cayuga Heights and Lansing

Resolution For Approval of 2020 Wage Scale and 2020 Salaries

October 17, 2019

WHEREAS, the Commission approved a resolution in January 2018 establishing the 2019 and 2020 cost of living adjustment to the Wage Scale for non-collective bargaining employees to be the same as the UAW contract; and

WHEREAS, the Personnel and Organization Committee has reviewed the 2020 wage scale for the non-collective bargaining employees and recommended staying at the 2.75% as previously approved; and

WHEREAS, the Budget and Finance Committee acknowledged the Personnel and Organization Committee's recommendation;

NOW, THEREFORE, BE IT

RESOLVED, that the Commission does hereby approve the 2.75% overall increase to the current 2019 wage scale for all non-collective bargaining positions and establishes the 2020 Wage Scale; and be it further

RESOLVED, the Commission approves the 2020 specific wages as detailed on the spreadsheet for the non-collective bargaining employees and the UAW collective bargaining employee's unit.

MOVED: LaVigne

SECONDED: Hartill

(Ayes: Goodman, Hartill, Howe, LaVigne, Leifer, Newman, Rueckheim, Staley, Wyszowski; Nays: None)

Carried

D. Planning and Public Affairs Committee

1. September 10, 2019 Meeting Agenda

Exhibit #109

Discussion: Mr. Rueckheim noted that the meeting included Tompkins County Water Resources Council members, Bolton Point staff and Commissioners, as well as representatives from the local Department of Health and Cornell University. The main discussion item was about creating watershed rules and regulations for Cayuga Lake. He noted a Tompkins County Source Water Protection meeting has been scheduled for October 24th at the Tompkins County Health Department.

4. Executive Session (If necessary)

MOTION by Rueckheim, SECOND by Hartill to move into Executive Session at 4:56p.m.

(Ayes: Goodman, Hartill, Howe, LaVigne, Leifer, Newman, Rueckheim, Staley, Wyszowski; Nays: None)

Carried

MOTION by LaVigne, SECOND by Hartill to move back into regular session at 5:45p.m.

(Ayes: Goodman, Hartill, Howe, LaVigne, Leifer, Newman, Rueckheim, Staley, Wyszowski; Nays: None)

Carried

5. Old and New Business

Discussion: None

6. Other

Discussion: None

7. Adjournment:

MOTION by Hartill, SECOND by LaVigne, to adjourn the meeting at 5:46p.m.

(Ayes: Goodman, Hartill, Howe, LaVigne, Leifer, Newman, Rueckheim, Staley, Wyszkowski;
Nays: None)

Minutes submitted by: Pam VanGelder

Approved by: Steve Riddle

NEXT MEETING
November 14, 2019 at 4:00 p.m.
Bolton Point Conference Room

Southern Cayuga Lake Intermunicipal Water Commission Monthly Management Report

November 8, 2019

To: All Commissioners
From: General Manager and Department Managers
Re: Management Staff Monthly Report

This report is intended to provide each Commissioner with a status of issues that may not appear on the agenda for your November 14, 2019 regular meeting. This report provides a summary of staff progress on the issues addressed since your regular meeting of October 17, 2019. During your review of this report, please give Mr. Riddle a call or make a note of any question or comment that may come to mind.



Progress Report on This Month's Issues:

Issues This Month Include:	Page
1. October Projects Update	1
2. Raw Water Pump #4 Project	2
3. SCADA Upgrade Project Update	2
4. Bostwick Road Water Storage Tank Maintenance	2
5. Administration Department Highlights	3
6. October 1, 2019 Billing in the Town of Dryden/Village of Lansing	3

1. October Projects Update

2019 Capital Projects - With repairs to Filter #4 nearing completion, staff has begun working with Barton and Loguidice Engineers to develop a change order to the contract to perform similar upgrades to Filter #1. The project would include removal of old filter media, repairs to the interior filter wall (if needed), protective interior wall coating, and the installation of new filter media. Due to the long lead time of these items, staff has ordered new valves, actuators, and filter media, similar to the Filter #4 project. Once final pricing for the project has been determined with the contractor, Vacri Construction, a change order and resolution will be presented to the Commission for approval. The addition of this project was discussed at the September Engineering and Operations Committee meeting and the Committee supports moving forward with this change order. The project would be expected to occur in early 2020.

2. Raw Water Pump #4 Project

The new Raw Water Pump Station pump #4 was commissioned on October 31st. The pump was tested by the mechanical contractor (Jones Specialty Services) under the guidance of Barton and Loguidice and Bolton Point staff. The startup went well and staff will begin connecting SCADA controls for remote operation from the treatment plant. Once the SCADA control installations are complete, staff will operate the new pump for a two week period, free of any major issues, before accepting ownership. The addition of a 4th pump will greatly improve pumping redundancy, from the raw water clear well to the treatment plant, helping to ensure an uninterrupted supply of water to our customers.

3. SCADA Upgrade Project Update

The Commission's SCADA upgrade project is nearing completion. Final programming is being conducted at the remote field locations (tanks, pump stations and control valves). The programming took a few iterations to achieve the optimal control and handling of alarms requested by staff. Staff will present a demonstration of the new system at the meeting.

4. Bostwick Road Water Storage Tank Maintenance

On Friday October 25th, Bolton Point was informed by the Town of Ithaca that Statewide Aqua Store would be on-site October 30th to replace the anodes in the Bostwick Road water storage tank. In order to perform the work, the tank needed to be drained and removed from service for several days. In preparation for the tank maintenance, staff isolated the tank from the distribution system and reconfigured the system's control valves to operate as pressure reducing valves (PRV's) to maintain normal system pressure throughout the Bostwick Tank grid. The system was tested in this configuration with the Coy Glen pumps in operation to confirm the system would perform as expected before taking the tank off-line and beginning the draining process.

The inspection of the tank and replacement of the anodes occurred as scheduled on October 30th. Staff remained on-site to ensure the disinfection procedures for personnel and tools entering the tank were adhered to, and everything was removed from the tank prior to being put back in to service. Once all work was completed, the tank hatch was sealed and the process to fill the tank began. The tank was filled to overflow and bacteriological samples were taken on November 1st. Once satisfactory bacteriological results were confirmed, the Bostwick Road water storage tank was returned to service and the system's control valves were returned to normal operation.

5. Administration Department Highlights

- Department Statistics Sept 2019
 - **TD/VL**
 - Non BP Water accounts 2
 - Total # of Water Bills sent 1,006
 - **ALL**
 - Work Orders prepared 40
 - Final Bills processed 24
 - New Accounts 3
 - Municipal payments processed 57
 - Cash Disbursements \$1,704k
includes \$140k bond pmt
 - Cash Receipts \$1,651k
includes \$1,120k HJ fund xfer

6. October 1, 2019 Billing in the Town of Dryden/Village of Lansing

October 1, 2019 Billing in the Town of Dryden/Village of Lansing				
Billing Period: 6/16/19-9/15/19				
	<u>Consumption Gals</u>		<u>Revenue</u>	
	10/1/18	10/1/19	10/1/18	10/1/19
TD	7,122,800	6,548,900	\$ 36,929.85	\$ 35,163.02
	9% Decrease		5% Decrease	
VL	37,031,600	35,942,700	\$ 190,472.76	\$ 189,548.54
	3% Decrease		0% Increase/Decrease	

EXCELLENCE IN WATER QUALITY AND CUSTOMER SERVICE



**SOUTHERN CAYUGA LAKE INTERMUNICIPAL WATER COMMISSION
FINANCIAL STATEMENTS
SEPTEMBER 2019**

**BALANCE SHEET PAGE ONE
REVENUES AND EXPENSES PAGE TWO**

**OPERATING FUND
DEBT SERVICE FUND
CAPITAL PROJECT FUND**

**SOUTHERN CAYUGA LAKE INTERMUNICIPAL WATER COMMISSION
BALANCE SHEET
SEPTEMBER 2019**

	OPERATING FUND	DEBT SERVICE FUND	CAPITAL IMPR/REPL PROJECT FUND	TOTAL
ASSETS				
UNRESERVED CASH:				
Savings	1,658,094	19,800	1,363,388	3,041,282
Petty Cash	200	0	0	200
Total Unreserved Cash	1,658,294	19,800	1,363,388	3,041,482
RESERVED CASH:				
Fringe Benefit Reserve	105,650	0	0	105,650
Total Reserved Cash	105,650	0	0	105,650
OTHER ASSETS:				
Accounts Receivable	257,961	0	0	257,961
Prepaid Expenses	0	0	0	-
Total Other Assets	257,961	0	0	257,961
TOTAL ASSETS	2,021,905	19,800	1,363,388	3,405,093
LIABILITIES				
Accounts Payable	77,398	0	225,394	302,791
Accrued Liabilities	160,946	0	0	160,946
BAN Payable	0	0	0	0
TOTAL LIABILITIES	238,343	0	225,394	463,737
FUND BALANCE				
Reserved Fund Balance	105,492	0	0	105,492
Unexpended Fund Balance	1,678,069	19,800	1,137,995	2,835,864
TOTAL FUND BALANCE	1,783,561	19,800	1,137,995	2,941,356
TOTAL LIABILITIES and FUND BALANCE	2,021,905	19,800	1,363,388	3,405,093
ANALYSIS OF FUND BALANCE				
FUND BALANCE AS OF 1/1/19	2,582,740	122,217	941,671	3,646,629
ADD: YTD REVENUES	2,666,005	150,601	1,121,789	3,938,395
LESS: YTD EXPENDITURES	3,465,184	253,019	925,465	4,643,668
FUND BALANCE AS OF 9/30/19	1,783,561	19,800	1,137,995	2,941,356
RECONCILIATION OF FUND BALANCE TO CASH				
FUND BALANCE AS OF 9/30/19	1,783,561	19,800	1,137,995	2,941,356
Less: Receivables & Prepays	257,961	0	0	257,961
Add: Liabilities	238,343	0	225,394	463,737
CASH BALANCE AS OF 9/30/19	1,763,944	19,800	1,363,388	3,147,132

**SOUTHERN CAYUGA LAKE INTERMUNICIPAL WATER COMMISSION
REVENUES AND EXPENDITURES
FOR THE NINE MONTH PERIOD ENDING SEPTEMBER 30, 2019**

	OPERATING FUND	DEBT SERVICE FUND	CAPITAL IMPR/REPL PROJECT FUND
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REVENUES

BUDGET	4,622,161	150,291	1,120,000
YTD ACTUAL	2,666,005	150,601	1,121,789
OVER (UNDER)	(1,956,156)	310	1,789
% EARNED	58%	100%	100%
% UNEARNED	42%	0%	0%

EXPENDITURES

BUDGET	4,622,161	270,688	2,059,484
YTD ACTUAL	3,465,184	253,019	925,465
OVER (UNDER)	(1,156,977)	(17,669)	(1,134,019)
% EXPENDED	75%	93%	45%
% UNEXPENDED	25%	7%	55%

DETAILED REVENUES

Service Charges	47,488	0	0
Cross Connection Fees	8,264	0	0
Services for Other Governments-Members	71,078	0	0
Joint Activity-Water Rents	2,453,594	0	0
Interest Earnings	6,390	310	1,789
Permits	40,303	0	0
Sales of Equipment	34,091	0	0
Refunds of Prior Years Expense	0	0	0
Other Revenues	4,797	0	0
Interfund Transfers*	0	150,291	1,120,000
	2,666,005	150,601	1,121,789

* includes transfer to Debt Service Fund to cover 2019 Principal & Interest Payments

DETAILED EXPENDITURES

Water Administration	533,349	0	925,465
Source of Supply	186,581	0	0
Purification	493,999	0	0
Transmission and Distribution	536,533	0	0
Employee Benefits	444,431	0	0
Debt Service	150,291	253,019	0
Interfund Transfers*	1,120,000	0	0
	3,465,184	253,019	925,465

* includes transfer to Debt Service Fund to cover 2019 Principal & Interest Payments

Engineering and Operations Committee Meeting Notes

Wednesday, September 18, 2019 @ 12:00 Noon
Bolton Point Conference Room

<u>Agenda</u> <u>Item #</u>	<u>Topic</u>	<u>Attachment</u>
Present: Mike Newman, Don Hartill, Jack Rueckheim, Mary Russell, Glenn Ratajczak, Gregg Weatherby, Pam VanGelder, Winona Fisher		

1. August 2019 Meeting Notes

#1

The Committee found the notes to be acceptable as they appeared in the August meeting packet.

2. August 2019 Monthly Operations Report

#2

Glenn discussed the following highlights of the Production and Electrical/Mechanical portion of the report:

Finished water produced in 2019 continues to be less than 2018, but greater than 2017.

On August 8th pump #2 at the Troy Road Pump Station failed. Staff determined a timer to start the pump failed. The timers were removed from both pumps and the command delay can now be accomplished through the new SCADA programming.

Staff continues to monitor Cayuga Lake and the Commission's water intake for Harmful Algal Blooms (HAB's). The month of August has been quite at the intake, but the northeast shoreline of the lake has experienced several blooms. These blooms have tested high for the microcystin toxin. Staff will continue HAB's monitoring through October.

The monthly Health Department was routine with one exception. A microbiological sample at the Valero Gas Station in Varna tested positive for total coliform. Additional samples were taken the following day, as well as samples upstream and downstream, all sample results were negative for total coliform.

Gregg discussed the following highlights of the Distribution portion of the report.

Utility location requests (DSNY) continue to be high, with 355 requests in August. Plumbing inspections continue to be high, mainly due to large apartment complex construction in the Village and Town of Lansing.

Staff assisted with a water main break at 30 Buck Road in the Town of Lansing.

Staff investigated a report of no water at 123 Renwick Drive in the Village of Cayuga Heights. It was discovered the service line to the property was connected to a fire hydrant that had been taken out of service earlier in the day. The hydrant guard valve was opened and service was restored to the property.

The meters at the 953 Danby Road (Ithaca College pump station) were tested for quality and assurance.

Ithaca College and Cornell's Bluegrass Lane (Golf Course) has significantly reduced usage compared to last year, mainly due to less irrigation. Water usage at the Maplewood Apartment complex continues to increase now that all units are occupied.

Cross connection control plans for the new NYSDOT facility on Warren Road, and Lansing Meadows on Oakcrest Road have been approved by staff, and sent to the Tomkins County Health Department (TCHD) for approval. Plans for a new device at Dutch Harvest Farms, 1487 Ridge Road have been approved by the TCHD.

Installation and testing of the Winthrop Drive water main replacement has been completed. Water main replacement on Muriel Street in the Town of Ithaca continues.

3. Informational Items

a. Capital Projects

1. AMI

Steve reported Core and Main's truck mounted antenna arrival has been delayed by a few weeks. The unit will be used to determine the best location to add a repeater or move the Wilson Road Tank base station to a different location to improve communications near the Lansing Station Road area. The sites being considered include the Raw Water Pump Station, Myers Park and Emmons Road Water Storage Tank. There are approximately 25 meters throughout the system that regularly experience issues with sending readings to a base station.

2. Raw Water Transmission Main Project

Gregg reported the contractor (Vacri Construction) has completed installation and testing of the 20-inch pipe up the hillside to the upper access road. The new main has been placed into service and the contractor has begun site restoration activities. The project is expected to be completed in early October.

3. Raw Water Pump #4 Project

Glenn reported work has stopped on this project until the new pump and motor arrive. Both are expected to arrive in late September.

4. Plant Equipment - Filter #4 Repair

Glenn reported the contractor (Vacri Construction) has begun removed media and equipment from the filter. The next step will be to prepare the filter's interior wall for the protective coating. A second crew has begun repairs to the exterior wall of the filter. The rebar for the wall was found to be in good condition and will not require repair or replacement. The wall for has been constructed and concrete will be poured this week.

5. SCADA Upgrade Project

Glenn reported North Point Technology continues with the installation of PLC's at distribution system sites. Four sites remain to finish the installation and are expected to be completed within a week.

4. Committee Member Comments or Other Issues

1. Steve presented information on the removal of 40+ years of treatment sludge from the SCLIWC grounds. The Committee recommends moving forward with Casella Waste Management to transport and dispose of the treatment sludge at the Ontario County Landfill and supports a 2019 budget modification of \$40,000 to cover costs.
2. Steve discussed issuing a change order to the Filter #4 Repair Contract. The change order would be to remove and replace filter #1 media, railing and kick plate, valves and actuators and add a protective coating to the filters interior walls. There are funds in the Capital Improvement Project line to cover this change order. The Committee supports moving forward with this change order.

5. Next Meeting – Wednesday, October 23, 2019 @ 12:00 Noon

**Future meetings - Fourth Wednesday of the month at noon.
November 27, December 25, January 22, February 26**

**Southern Cayuga Lake Intermunicipal Water Commission
Engineering and Operations Committee Meeting Agenda
Wednesday, October 23, 2019 @ 12:00 Noon
Bolton Point Conference Room**

<u>Agenda Item #</u>	<u>Topic</u>	<u>Attachment</u>
1.	September 2019 Meeting Notes	#1
2.	September 2019 Monthly Operations Report	#2
3.	Informational Items	
	a. Capital Projects	
	1. AMI	
	2. Raw Water Transmission Main Project	
	3. Raw Water Pump #4 Project	
	4. Plant Equipment - Filter #4 Repair	
	5. SCADA Upgrade Project	
4.	Committee Member Comments or Other Issues	
5.	Next Meeting - Wednesday, November 27, 2019 @ 12:00 Noon	

**Future meetings - Fourth Wednesday of the month at noon.
December 25, January 22, February 26, March 25**

**Southern Cayuga Lake Intermunicipal Water Commission
 Planning and Public Affairs Committee Meeting Notes
 September 10, 2019 - 11:00 am
 Bolton Point Conference Room**

Present: Jack Rueckheim, Mike Newman, Linda Woodard, Bill Goodman, Steve Riddle, Glenn Ratajczak, Gregg Weatherby, Pam VanGelder, Jessica Sherwood, Cynthia Brock, Roxy Johnston, Christopher Bordlemay Padilla, Elizabeth Cameron

1. Tompkins County Water Resources Council Presentation

Roxy Johnston and Cynthia Brock with the Tompkins County Water Tompkins County Water Resource Council presented information to the Committee including the City of Ithaca (1933) and Cornell University's (1928) current Watershed Rules and Regulations (WRR), proposed updates, and a model WRR developed by the Tompkins County Health Department, City of Ithaca, SCLIWC and Cornell in 1995. At this time, the three largest water systems that use Cayuga Lake as a source (SCLIWC, Aurora and Seneca Falls) do not have local WRRs. Additional information was presented on how WRRs are developed (water purveyor), approved and made law (NYSDoH), inspection (water purveyor) and enforcement (local NYSDoH).

The goal of the Council is to develop a collaborative effort to protect the lake and use a unified approach to develop WRRs for the entire Cayuga Lake Watershed. Following much discussion, the Committee recommended additional meetings with the Tompkins County Water Resources Council and Tompkins County Intermunicipal Organization to discuss their efforts to create watershed rules and regulations for Cayuga Lake

Informational / Upcoming Items:

Tompkins County Source Water Protection Meeting - Tompkins County Health Department Thursday, October 24, 2019 1:30 pm - 3:30 pm

Next meeting scheduled – To Be Determined