



SOUTHERN CAYUGA LAKE INTERMUNICIPAL WATER COMMISSION

TOWNS OF DRYDEN • ITHACA • LANSING - VILLAGES OF CAYUGA HEIGHTS • LANSING
1402 EAST SHORE DRIVE – ITHACA, NY 14850

Regular Meeting Agenda
October 6, 2022 at 4:00 p.m.
Bolton Point Conference Room

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COMMISSIONERS:

JACK RUECKHEIM
Chairperson

ROY E. STALEY
Vice Chairperson

ROD HOWE
Treasurer

PAM BLEIWAS

RONNY HARDAWAY

DON HARTILL

EDWARD LAVIGNE

JASON LEIFER

JOE WETMORE

LINDA WOODARD

MANAGEMENT:

STEVE RIDDLE
General Manager

GREGG WEATHERBY
Distribution

PAMELA VANGELDER
Finance

GLENN RATAJCZAK
Production

2022
Exhibit No.

- | | |
|---|-----|
| 1. Approval of September 8, 2022 Meeting Minutes | 076 |
| 2. Management Staff Report | 077 |
| 3. Committee Reports | |
| A. Budget and Finance Committee | |
| 1. August 31, 2022 Financial Report | 078 |
| 2. Approval of the October 6, 2022 Warrants | |
| B. Engineering and Operations Committee | |
| 1. August 24, 2022 Meeting Notes | 079 |
| 2. September 28, 2022 Meeting Agenda | 080 |
| C. Personnel and Organization Committee | |
| 1. Resolution for Approval of 2023 Wage Scale and 2023 Salaries | 081 |
| D. Planning and Public Affairs Committee | |
| 4. Executive Session (If Necessary) | |
| 5. Old and New Business | |
| 6. Other | |
| 7. Adjournment | |

NEXT MEETING
November 3, 2022 at 4:00 p.m.
Bolton Point Conference Room

◆◆◆*Excellence in water quality and customer service*◆◆◆



SOUTHERN CAYUGA LAKE INTERMUNICIPAL WATER COMMISSION

Meeting Minutes
September 8, 2022

Opening:

The regular meeting of the Southern Cayuga Lake Intermunicipal Water Commission was held on Thursday, September 8 2022 at 4:00 p.m. in the Bolton Point Conference Room and via Google Meet.

PRESENT:

Commissioner Jack Rueckheim, Chairperson, Town of Dryden
 Commissioner Roy Staley, Vice Chairperson, Village of Cayuga Heights
 Commissioner Rod Howe, Treasurer, Town of Ithaca
 Commissioner Ronny Hardaway, Village of Lansing
 Commissioner Ed LaVigne, Town of Lansing
 Commissioner Jason Leifer, Town of Dryden
 Commissioner Joe Wetmore, Town of Lansing

ALSO PRESENT:

Steve Riddle, General Manager
 Glenn Ratajczak, Production Manager
 Gregg Weatherby, Distribution Manager
 Pam VanGelder, Finance Manager
 Jessica Sherwood, Principal Account Clerk Typist
 Judy Drake, Human Resources Manager, Town of Ithaca

ABSENT:

Commissioner Pam Bleiwas, Town of Ithaca
 Commissioner Don Hartill, Village of Lansing
 Commissioner Linda Woodard, Village of Cayuga Heights

Commission Vice Chairperson Roy Staley called the meeting to order at 4:02pm.

1. Approval of Meeting Minutes July 7, 2022***Exhibit #066***

Discussion: Mr. Rueckheim noted that Management report Item#2 in the minutes should read “treat” as opposed to “test for” HAB’s.

MOTION by Wetmore, SECOND by Rueckheim, to approve the July 7, 2022 Commission meeting minutes with edits.

(Ayes: Hardaway, Howe, LaVigne, Leifer, Rueckheim, Staley, Wetmore, Nays: None.)

Carried

2. Approval of Meeting Minutes August 4, 2022***Exhibit #067***

Discussion: None

MOTION by Wetmore, SECOND by Rueckheim, to approve the August 4, 2022 Commission meeting minutes.

(Ayes: Hardaway, Howe, LaVigne, Leifer, Rueckheim, Staley, Wetmore, Nays: None.)

Carried

3. Management Staff Report***Exhibit #068*****Item #1 – General Manager – August Projects**

Discussion: Mr. Riddle reported on this item and noted the following:

The City of Ithaca (CI), Cornell University (CU), and the Commission continue to work together on updating the Ithaca Area Intersystem Water Emergency Agreement.

Due to COVID-19 restrictions, the last Three-System quarterly meeting between CI, CU and the Commission was held in 2019; meetings will resume in October 2022.

Item #2 – Treatment Plant Backwash Pump #1 Rebuild

Discussion: Mr. Ratajczak reported on this item and noted that the Treatment Plant’s Backwash Pump #1 failed to start in late July. The pump was removed and sent to the Estabrook Corporation for diagnosis and repair, where it was verified that corrosion was binding the shaft and not allowing it to rotate. The pump was cleaned, rebuilt, all surfaces were coated, machining was performed to original tolerances of the wear rings, the shafts were balanced, and it is slated to be reinstalled on September 14th.

Item #3 – Distribution Department Projects Update

Discussion: Mr. Weatherby reported on this item and noted the PESH consultation resulted in a few suggestions for minor deficiencies, including the reorganization of the cold storage area for safety and increased storage, and the Department of Labor health and safety inspection found no deficiencies.

Item #4 – 2022 Municipal Water Main Projects Update

Discussion: Mr. Weatherby reported on this item and noted several ongoing projects are moving along well and expected to be in service within the next few weeks.

Item #5 – Administration Department Highlights

Discussion: Ms. VanGelder reported on this item.

Item #6 – August 1, 2022 Billing in the Town of Lansing/Village of Cayuga Heights

Discussion: Ms. VanGelder reported on this item and noted the increase in consumption and revenue for both municipalities was due largely to commercial customers.

4. Committee Reports

A. Budget and Finance Committee

Discussion: Mr. Howe reported on this item and stated that the committee met prior to this meeting.

1. July 31, 2022 Financial Report

Exhibit #069

Discussion: Mr. Howe noted the financial statements are in the packet and are comparable to this time last year.

2. Resolution Declaring the Commission’s 2015 Chevy 1500 Double Cab with Cap Surplus Equipment

Exhibit #070

Discussion: Mr. Howe reported the committee reviewed the following resolution and recommends approval.

Resolution Declaring the Commission’s 2015 Chevy Silverado 1500 Double Cab with Cap Surplus Equipment and Authorizing Staff to Sell the Vehicle for the Current Market Value or the Best Price Obtainable

September 8, 2022

WHEREAS, the Commission has received the replacement vehicle for the Commission’s 2015 Chevy Silverado 1500 Double Cab with Cap, and

WHEREAS, the Commission desires to declare the 2015 Chevy Silverado 1500 Double Cab with Cap surplus equipment in order to dispose of the vehicle, and

WHEREAS, the Commission desires to sell the vehicle by advertising for bids for the vehicle, and

WHEREAS, the Commission desires to establish a current market value of \$20,000.00 for the vehicle, and

WHEREAS, the Commission recognizes its fiduciary duty to secure the best price obtainable, NOW, THEREFORE, BE IT

RESOLVED, that the Commission hereby declares the 2015 Chevy Silverado 1500 Double Cab with Cap surplus equipment and directs staff to advertise the vehicle for sale for the current market value of \$20,000.00, or the best price obtainable.

MOVED: Rueckheim

SECONDED: LaVigne

(Ayes: Hardaway, Howe, LaVigne, Leifer, Rueckheim, Staley, Wetmore, Nays: None.)

Carried

3. Approval of the August 4, 2022 Warrants

Discussion: Mr. Howe stated that several committee members reviewed the warrants, and the committee recommends approval.

The warrants, abstract, and bank statements were available for Commissioner review.

MOTION by Wetmore, SECOND by LaVigne, to approve the August 4, 2022 Warrants in the amount of \$149,797.40.

(Ayes: Hardaway, Howe, LaVigne, Leifer, Rueckheim, Staley, Wetmore, Nays: None.)

Carried

4. Approval of the September 8, 2022 Warrants

Discussion: Mr. Howe stated that several committee members reviewed the warrants, and the committee recommends approval.

The warrants, abstract, and bank statements were available for Commissioner review.

MOTION by Wetmore, SECOND by LaVigne, to approve the September 8, 2022 Warrants in the amount of \$156,040.10.

(Ayes: Hardaway, Howe, LaVigne, Leifer, Rueckheim, Staley, Wetmore, Nays: None.)

Carried

B. Engineering and Operations Committee

Discussion: Mr. Staley reported on this item and noted that the meeting was routine and the notes are in the packet.

1. June 27, 2022 Meeting Minutes

Exhibit #071

Discussion: None.

2. July 25, 2022 Meeting Agenda

Exhibit #072

Discussion: None.

C. Personnel and Organization Committee

Discussion: Mr. LaVigne reported on this item and noted there are no concerns or grievances and the notes are in the packet.

1. June 27, 2022 Meeting Notes

Exhibit #073

Discussion: None.

2. August 24, 2022 Meeting Agenda

Exhibit #074

Discussion: None.

3. Resolution for Approval of Revised Personnel Policies

Exhibit #075

Discussion: Mr. LaVigne reported the committee reviewed the following resolution and recommends approval.

The Southern Cayuga Lake Intermunicipal Water Commission
Of the Towns of Dryden, Ithaca, and Lansing and
The Villages of Cayuga Heights and Lansing

Resolution for Approval of Revised Personnel Policies

September 8, 2022

WHEREAS, the Personnel and Organization Committee has reviewed the following draft revised personnel policies: Sick Time Policy, and Retiree Health Insurance Policy regarding the sick time maximums, as presented by the Town of Ithaca; and

WHEREAS, the Personnel and Organization Committee recommends approving the said draft policies; **NOW, THEREFORE, BE IT**

RESOLVED, that the Commission does hereby approve of the revised Sick Time Policy, and Retiree Health Insurance Policy for all non-collective bargaining employees retroactive to July 1, 2022, and to be extended to the collective bargaining employees through an MOU when approved.

MOVED: Rueckheim

SECONDED: Wetmore

(Ayes: Hardaway, Howe, LaVigne, Leifer, Rueckheim, Staley, Wetmore, Nays: None.)

Carried

D. Planning and Public Affairs Committee

Discussion: None.

5. Executive Session

Discussion: None.

6. Old and New Business

Discussion: None.

7. Other

Discussion: None.

8. Adjournment:

Meeting adjourned at 4:23pm.

Minutes submitted by: Jessica Sherwood

Approved by: Steve Riddle

NEXT MEETING
October 6, 2022 at 4:00 p.m.
Bolton Point Conference Room

Southern Cayuga Lake Intermunicipal Water Commission Monthly Management Report

September 30, 2022

To: All Commissioners
From: General Manager and Department Managers
Re: Management Staff Monthly Report

This report is intended to provide each Commissioner with a status of issues that may not appear on the agenda for your October 6, 2022 regular meeting. This report provides a summary of staff progress on the issues addressed since your regular meeting of September 8, 2022. During your review of this report, please give Mr. Riddle a call or make a note of any question or comment that may come to mind.



Progress Report on This Month's Issues:

Issues This Month Include:	Page
1. General Manager – September Projects	1
2. Production Department Updates	1
3. Water Main Replacement and Extension Projects Update	1
4. Administration Department Highlights	2
5. September 1, 2022 Billing in the Town of Ithaca	2

1. General Manager – September Projects

Three System Quarterly Meeting – Mr. Riddle will provide a review of the September 21st meeting, held at Bolton Point.

Tompkins County Water Resource Council – Mr. Riddle will begin his second, three-year term serving on the Council as the Water Purveyors representative. As a representative, he is able focus on Cayuga Lake Watershed Protection efforts, Algal Bloom Treatment, Drought Resiliency and water withdrawal (municipal, commercial and agricultural) from the lake. He is also able to inform Council members of actions local water system operators are already performing for other local, state, and federal agencies.

2. Production Department Updates

Mr. Ratajczak will provide updates on the backwash pump and the raw water flowmeter installation. Also, the current status of state and federal legislation on PFAS (perfluoroalkyl- and polyfluoroalkyl substances) treatment and disposal.

3. Water Main Replacement and Extension Projects Update

Mr. Weatherby will provide an update on a recent PESH inspection and several projects occurring within the Distribution Department.

4. Administration Department Highlights

- Department Statistics Aug 2022
 - **TI**
 - Non BP Water accounts 138
 - Total # of Water Bills sent 3,626
 - Total # of eBills 523
 - **ALL**
 - Work Orders prepared 50
 - Final Bills processed 42
 - New Accounts 6
 - Municipal payments processed 36
 - Cash Disbursements \$362k
 - Cash Receipts \$343k

5. September 1, 2022 Billing in the Town of Ithaca

September 1, 2022 Billing in the Town of Ithaca				
Billing Period: 5/16/22-8/15/22				
	<u>Consumption Gals</u>		<u>Revenue</u>	
	9/1/21	9/1/22	9/1/21	9/1/22
TI	105,130,432	108,338,408	\$ 605,480.51	\$ 641,261.82
		3% Increase		6% Increase

EXCELLENCE IN WATER QUALITY AND CUSTOMER SERVICE



**SOUTHERN CAYUGA LAKE INTERMUNICIPAL WATER COMMISSION
FINANCIAL STATEMENTS
AUGUST 2022**

**BALANCE SHEET PAGE ONE
REVENUES AND EXPENSES PAGE TWO**

**OPERATING FUND
DEBT SERVICE FUND
CAPITAL PROJECT FUND**

**SOUTHERN CAYUGA LAKE INTERMUNICIPAL WATER COMMISSION
BALANCE SHEET
AUGUST 2022**

	OPERATING FUND	DEBT SERVICE FUND	CAPITAL IMPR/REPL PROJECT FUND	TOTAL
ASSETS				
UNRESERVED CASH:				
Savings	2,761,260	163,143	1,204,515	4,128,917
Petty Cash	200	0	0	200
Total Unreserved Cash	2,761,460	163,143	1,204,515	4,129,117
RESERVED CASH:				
Fringe Benefit Reserve	105,922	0	0	105,922
Total Reserved Cash	105,922	0	0	105,922
OTHER ASSETS:				
Accounts Receivable	663,572	0	0	663,572
Prepaid Expenses	0	0	0	-
Total Other Assets	663,572	0	0	663,572
TOTAL ASSETS	3,530,954	163,143	1,204,515	4,898,612
LIABILITIES				
Accounts Payable	109,485	0	39,664	149,148
Accrued Liabilities	95,891	0	0	95,891
BAN Payable	0	0	0	0
TOTAL LIABILITIES	205,376	0	39,664	245,039
FUND BALANCE				
Reserved Fund Balance	105,887	0	0	105,887
Unexpended Fund Balance	3,219,691	163,143	1,164,851	4,547,686
TOTAL FUND BALANCE	3,325,579	163,143	1,164,851	4,653,573
TOTAL LIABILITIES and FUND BALANCE	3,530,954	163,143	1,204,515	4,898,612
ANALYSIS OF FUND BALANCE				
FUND BALANCE AS OF 1/1/22	2,973,986	2,450	1,709,224	4,685,660
ADD: YTD REVENUES	2,750,407	267,361	752	3,018,520
LESS: YTD EXPENDITURES	2,398,814	106,669	545,125	3,050,607
FUND BALANCE AS OF 8/31/22	3,325,579	163,143	1,164,851	4,653,573
RECONCILIATION OF FUND BALANCE TO CASH				
FUND BALANCE AS OF 8/31/22	3,325,579	163,143	1,164,851	4,653,573
Less: Receivables & Prepays	663,572	0	0	663,572
Add: Liabilities	205,376	0	39,664	245,039
CASH BALANCE AS OF 8/31/22	2,867,382	163,143	1,204,515	4,235,040

**SOUTHERN CAYUGA LAKE INTERMUNICIPAL WATER COMMISSION
REVENUES AND EXPENDITURES
FOR THE EIGHT MONTH PERIOD ENDING AUGUST 31, 2022**

	OPERATING FUND	DEBT SERVICE FUND	CAPITAL IMPR/REPL PROJECT FUND
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REVENUES

BUDGET	5,088,843	267,288	1,120,000
YTD ACTUAL	2,750,407	267,361	752
OVER (UNDER)	(2,338,436)	73	(1,119,248)
% EARNED	54%	100%	0%
% UNEARNED	46%	0%	100%

EXPENDITURES

BUDGET	5,088,843	267,288	585,000
YTD ACTUAL	2,398,814	106,669	545,125
OVER (UNDER)	(2,690,029)	(160,619)	(39,875)
% EXPENDED	47%	40%	93%
% UNEXPENDED	53%	60%	7%

DETAILED REVENUES

Service Charges	27,287	0	0
Cross Connection Fees	14,388	0	0
Services for Other Governments-Members	75,086	0	0
Joint Activity-Water Rents	2,564,794	0	0
Interest Earnings	1,200	73	752
Permits	33,760	0	0
Sales of Equipment	27,375	0	0
Refunds of Prior Years Expense	1,260	0	0
Other Revenues	5,257	0	0
Interfund Transfers*	0	267,288	0
	2,750,407	267,361	752

* includes transfer to Debt Service Fund to cover 2022 Principal & Interest Payments

DETAILED EXPENDITURES

Water Administration	516,928	0	545,125
Source of Supply	183,724	0	0
Purification	538,307	0	0
Transmission and Distribution	482,970	0	0
Employee Benefits	409,596	0	0
Debt Service	0	106,669	0
Interfund Transfers*	267,288	0	0
	2,398,814	106,669	545,125

* includes transfer to Debt Service Fund to cover 2022 Principal & Interest Payments

Engineering and Operations Committee Meeting Notes

**Wednesday, August 24, 2022 @ 12:00 Noon
Bolton Point Conference Room**

Present: Don Hartill, Ed LaVigne, Jack Rueckheim, Roy Staley, Steve Riddle, Glenn Rataczak, Gregg Weatherby, Pam VanGelder, Travis Mills

<u>Topic</u>	<u>Attachment</u>	<u>Item #</u>
1. July 2022 Meeting Notes		#1
The Committee found the notes to be acceptable as presented.		
2. July 2022 Monthly Operations Report		#2
Glenn discussed the following highlights of the Production and Electrical/Mechanical portion of the report:		
Finished water production levels in 2022 continue to increase due to the recent drought conditions. The increase is primarily due to irrigation at Cornell University and RaNic golf courses. Finished water turbidity averages are expected to be lower in August. Staff discovered the new instrument lenses were dirty, erroneously increasing turbidity results.		
The Treatment Plant's Backwash Pump #1 went into fault for overload. It was discovered the pump was seized, not allowing the shaft to rotate, due to corrosion binding between the shaft and impellor. The pump has been repaired and is expected to re installed in 2-3 weeks.		
Staff completed the relocation of electrical components that were housed in the old meter shed. This will allow for the demolition of the structure, which is no longer serving a purpose and is in disrepair.		
Bolton Point participated in three energy curtailments on July 20, 21 and 22. All three events were four hours in duration. During these events, all major electrical equipment in our facility is turned off to minimize the electrical load placed on the grid. Staff worked diligently to maintain the increase in water demand while still participating fully in the curtailments.		
Staff continues monitoring of the lake shore near the Raw Water intake for the presence of Harmful Algal Blooms. The majority of Algal Blooms on Cayuga Lake have occurred at the north end of the lake this year.		
The monthly Heath Department report was routine.		
Gregg discussed the following highlights of the Distribution portion of the report:		
Staff assisted the Town of Lansing to repair a corrosion failure in a 6-inch main at 6 Ludlowville Road.		
Water usage at Ithaca College remains higher than in 2021. This is largely due to irrigation and leaks on campus water system. Water usage among the systems 18 Large Users increased 15.4% over July 2021.		
There were no changes to cross connection control program in July.		
Construction of the Warren Road water main replacement project in the Village of Lansing continues to progress. Phase two of the Town of Ithaca's East King Road water main extension has been installed and testing has begun.		
No new As-Builts were received in July.		

3. Informational Items

a. Capital Projects

- 1. Cascadilla Creek Transmission Main Project**
Staff continues to work with Cornell University to gain permanent and construction easement approvals for the project. The Tompkins County Health Department approved the design and plans for the project.
- 2. Fall Creek Transmission Main Project**
Staff has paused the review of the project to focus on the Cascadilla Creek project.
- 3. Raw Water Pump Station Land Acquisition**
Staff continues to work with Commission Attorney, Guy Krogh, and the property owners to obtain additional land for a future Raw Water Pump Station expansion project.
- 4. Treatment Plant - Floc/Sed Room Upgrade Project**
Staff continues to investigate pricing and availability of new aluminum railings to replace the original steel railings around the basins.
- 5. SCADA Telemetry Radio Replacement Project**
Staff and Northpoint Technologies has installed the new radios for tank and Control Valve/Pump Station communications and completed the project in August.
- 6. Treatment Plant - Electrical Upgrade Project**
Staff has begun investigating upgrades to all major electrical components at the Treatment Plant. Staff has meet with Barton and Loguidice Engineers to develop the scope and coordination of the project.

4. Committee Member Comments or Other Issues -None

5. Next Meeting – Wednesday October 26, 2022 @ 12:00 Noon

**Future meetings - Fourth Wednesday of the month at noon.
November 23, December 28, January 25**

**Southern Cayuga Lake Intermunicipal Water Commission
Engineering and Operations Committee Meeting Agenda
September 28, 2022 @ 12:00 noon
Bolton Point Conference Room**

Agenda

Topic	Attachment	Item #
1. August 2022 Meeting Notes		#1
2. August 2022 Monthly Operations Report		#2
3. Informational Items		
a. Capital Projects		
1. Cascadilla Creek Transmission Main Project		
2. Fall Creek Transmission Main Project		
3. Raw Water Pump Station Land Acquisition		
4. Treatment Plant - Floc/Sed Room Upgrade Project		
5. Treatment Plant - Electrical Upgrade Project		
4. Committee Member Comments or Other Issues		
8. Next Meeting - Wednesday, October 26, 2022 @ 12:00 Noon		
Future meetings - Fourth Wednesday of the month at noon. November 23, December 28, January 25		

The Southern Cayuga Lake Intermunicipal Water Commission
Of the Towns of Dryden, Ithaca, and Lansing and
The Villages of Cayuga Heights and Lansing

Resolution for Approval of 2023 Wage Scale and 2023 Salaries
October 6, 2022

WHEREAS, the Commission approved a resolution approving the collective bargaining agreement with the UAW for 2021 through 2023; and

WHEREAS, the Commission approved a resolution on December 10, 2020, establishing the 2021-2023 cost of living adjustment to the Wage Scale for non-collective bargaining employees to be the same as the UAW contract at 2.75% for 2023;

WHEREAS, the Personnel and Organization Committee has reviewed the 2023 wage scale for the non-collective bargaining employees and recommended staying at the 2.75% as previously approved; and

WHEREAS, the Budget and Finance Committee acknowledged the Personnel and Organization Committee's recommendation;

NOW, THEREFORE, BE IT

RESOLVED, that the Commission does hereby approve the 2.75% overall increase to the current 2022 wage scale for all non-collective bargaining employees and establishes the 2023 Wage Scale; and be it further

RESOLVED, the Commission approves the specific wages as detailed on the attached spreadsheet for the non-collective bargaining employees and UAW unit employees for 2023.

MOVED:

SECONDED:

VOTE:

SCLIWC JOB CLASSIFICATION SYSTEM

Non-Collective Bargaining

Final per resolution 12/8/2020

JOB CLASSIFICATION LISTING

2023 SALARY SCALE

102.75%

CLASS	CIVIL SERVICE TITLE		HIRING Rate	Step 1 - 1st Anniv	Step 2 - 2nd Anniv	Step 3 3rd Anniv JOB RATE	
	MANAGEMENT POSITIONS		% inc by step =	4.4%	3.2%	3.1%	
10	General Manager	HOURLY 40 HR SALARY	\$ 43.83 \$ 91,166.40	\$ 45.78 \$ 95,218.24	\$ 47.24 \$ 98,257.12	\$ 48.70 \$ 101,296.00	2.74% \$ 2,704.00 8%
9	Production Manager Distribution Manager	HOURLY 40 HR SALARY	\$ 40.65 \$ 84,558.24	\$ 42.46 \$ 88,316.38	\$ 43.81 \$ 91,134.99	\$ 45.17 \$ 93,953.60	2.75% \$ 7,342.40 2.75% \$ 2,516.80 7%
8	Finance Manager	HOURLY 40 HR SALARY	\$ 37.99 \$ 79,017.12	\$ 39.68 \$ 82,528.99	\$ 40.94 \$ 85,162.90	\$ 42.21 \$ 87,796.80	2.75% \$ 6,156.80 2.75% \$ 2,350.40
						total	\$ 377,000.00
						increase	\$ 10,088.00

SCLIWC UAW JOB CLASSIFICATION SYSTEM

FINAL per contract & MOU's

JOB CLASSIFICATION LISTING

2023 SALARY SCALE

102.75%

CLASS	CIVIL SERVICE TITLE		HIRING Rate	Step 1 - 1st Anniv	Step 2 - 2nd Anniv	Step 3 3rd Anniv JOB RATE	
	HOURLY POSITIONS		% inc by step =	3.3%	3.2%	3.1%	
7	Assistant Production Manager Assistant Distribution Manager	HOURLY 40 HR Annual	\$ 30.90 \$ 64,279.49	\$ 31.92 \$ 66,398.59	\$ 32.94 \$ 68,517.70	\$ 33.96 \$ 70,636.80	2.75% \$ 1,892.80
6	GIS/IT Specialist Sr. Water Treatment Plant Opt 1/23	HOURLY 40 HR Annual	\$ 29.15 \$ 60,626.38	\$ 30.11 \$ 62,625.06	\$ 31.07 \$ 64,623.73	\$ 32.03 \$ 66,622.40	2.76% \$ 1,788.80
5B	Water Treatment Plant Operator Electrical & Mechanical Technician Distribution Operator	HOURLY 40 HR Annual	\$ 26.37 \$ 54,853.34	\$ 27.24 \$ 56,661.70	\$ 28.11 \$ 58,470.05	\$ 28.98 \$ 60,278.40	2.77% \$ 1,622.40
5A	Principal Account Clerk Typist Administrative Assistant IV	HOURLY 40 HR Annual	\$ 25.80 \$ 53,660.88	\$ 26.65 \$ 55,429.92	\$ 27.50 \$ 57,198.96	\$ 28.35 \$ 58,968.00	2.75% \$ 1,580.80
4	Administrative Assistant III	HOURLY 40 HR Annual	\$ 25.64 \$ 53,339.10	\$ 26.49 \$ 55,097.54	\$ 27.33 \$ 56,855.97	\$ 28.18 \$ 58,614.40	2.73% \$ 1,560.00
3B	Sr. Water Maintenance Spec.	HOURLY 40 HR Annual	\$ 25.55 \$ 53,149.82	\$ 26.40 \$ 54,902.02	\$ 27.24 \$ 56,654.21	\$ 28.08 \$ 58,406.40	2.74% \$ 1,560.00
3A	Sr. Account Clerk Typist Administrative Assistant II	HOURLY 40 HR Annual	\$ 25.18 \$ 52,373.78	\$ 26.01 \$ 54,100.38	\$ 26.84 \$ 55,826.99	\$ 27.67 \$ 57,553.60	2.75% \$ 1,539.20
2	Water Maintenance Specialist Distribution Operator Assistant WTPO Assistant	HOURLY 40 HR Annual	\$ 21.76 \$ 45,256.85	\$ 22.48 \$ 46,748.83	\$ 23.19 \$ 48,240.82	\$ 23.91 \$ 49,732.80	2.75% \$ 1,331.20
1	Account Clerk Typist Administrative Assistant I Information Aide 6/22	HOURLY 40 HR Annual	\$ 21.22 \$ 44,140.10	\$ 21.92 \$ 45,595.26	\$ 22.62 \$ 47,050.43	\$ 23.32 \$ 48,505.60	2.78% \$ 1,310.40

2023 SCLJWC Employee Salaries

2022 SCLJWC Employee Salaries

2023 SCLJWC Employee Salaries

2022 SCLJWC Employee Salaries

Employee	Job Class	Date of Hire	Years of Service	Position	Final 10.18.21			Per CBA			Per CBA			Longevity/ or Total Yr.
					10/2.90%	102.50%	2080	UAW CB Non - C B	Per Resolution	2022 Rate w/ licenses	UAW CB Non - C B	Per Resolution	2023 Rate w/ licenses	
Ratajezak, Glenn	9	10/26/2015	7.2	Prod Mgr	2.49%	\$ 1.07	\$ 43.96	\$ 91,436.80	\$ 45.17	\$ 2.75%	\$ 1.21	\$ 93,953.60	\$ 525.00	
Bower, Jim IA	7	11/17/2008	14.1	Asst Prod Mgr 8/5/18	2.51%	\$ 0.81	\$ 33.05	\$ 70,824.00	\$ 33.96	\$ 2.75%	\$ 0.91	\$ 72,716.80	\$ 725.00	
Hughston, Mike IA	5	4/1/1996	26.8	WTP Oper.	4.37%	\$ 1.18	\$ 28.20	\$ 60,736.00	\$ 29.98	\$ 2.77%	\$ 0.78	\$ 62,358.40	\$ 425.00	
Nash, Jason	5	1/23/2012	10.9	WTP Oper.	4.37%	\$ 1.18	\$ 28.20	\$ 58,656.00	\$ 29.98	\$ 2.77%	\$ 0.78	\$ 60,278.40	\$ 425.00	
Falichio, Megan IA	5	11/20/2017	5.1	WTP Oper.	4.37%	\$ 1.18	\$ 28.20	\$ 58,656.00	\$ 29.98	\$ 2.77%	\$ 0.78	\$ 60,278.40	\$ 425.00	
Fellow, Kyle	5	3/21/2016	6.8	WTP Oper.	4.37%	\$ 1.18	\$ 28.20	\$ 58,656.00	\$ 29.98	\$ 2.77%	\$ 0.78	\$ 60,278.40	\$ 425.00	
Seasonal lawn / facility care				20 wks @ 20 hrs/wk				\$ 6,400.00	\$ 16.00			\$ 6,500.00		
Shift Differential								\$ 5,000.00				\$ 5,000.00		
Sr. WFTPO promotional cost difference				2nd=\$1.10 3rd=\$1.65				\$ 7,000.00				\$ 7,000.00		
vacation buy back								\$ 417,364.80				\$ 432,394.00		
SW8330.101								\$ 417,364.80				\$ 432,394.00		
Total Production Department														
Budgeted OT .102: \$ 18,000.00														
Budgeted OT .102: \$ 1,675.00														
Total Production Department \$ 563,876.80														
Budgeted OT .102: \$ 25,800.00														
Total Production Department \$ 563,876.80														
Distribution Department														
Weatherby, Gregg	9	3/19/2012	10.8	Distribution Manager	2.49%	\$ 1.07	\$ 43.96	\$ 91,436.80	\$ 45.17	\$ 2.75%	\$ 1.21	\$ 93,953.60	\$ 425.00	
Hall, Jeff COLE&XCBE	7	7/19/2010	12.5	Asst Dist. Manager	2.51%	\$ 0.81	\$ 33.05	\$ 70,304.00	\$ 34.71	\$ 2.75%	\$ 0.91	\$ 72,196.80	\$ 425.00	
Betts, Jordan COLE&XCBE	2	6/22/2015	7.53	Dist. Oper.	4.37%	\$ 1.18	\$ 28.20	\$ 28,956.00	\$ 29.73	\$ 2.77%	\$ 0.78	\$ 30,183.40	\$ -	
Reynolds, Jason COLE621	5	4/23/2016	6.7	Dist Oper.	4.37%	\$ 1.18	\$ 28.20	\$ 58,656.00	\$ 29.48	\$ 2.77%	\$ 0.78	\$ 60,278.40	\$ -	
Colbert, Jacob XCBEH&COE	5	4/23/2016	6.7	Dist Oper.	4.37%	\$ 1.18	\$ 28.20	\$ 58,656.00	\$ 29.73	\$ 2.77%	\$ 0.78	\$ 61,838.40	\$ -	
Wentman, Dan XCBEH921	5	4/9/2018	4.7	Dist Oper.	4.37%	\$ 1.18	\$ 28.20	\$ 58,656.00	\$ 29.23	\$ 2.77%	\$ 0.78	\$ 60,278.40	\$ -	
Trimm Jr., Hugh XCBE	3	3/25/2013	9.8	Sr. WMS S/12/19	3.25%	\$ 0.86	\$ 27.33	\$ 57,366.40	\$ 28.33	\$ 2.74%	\$ 0.75	\$ 58,926.40	\$ 425.00	
Kaplan, Jeffrey	6	3/15/2021	1.8	GIS/IT Specialist	5.89%	\$ 1.63	\$ 29.30	\$ 60,944.00	\$ 31.07	\$ 6.04%	\$ 1.77	\$ 64,625.60	\$ -	
sub total \$ 533,936.00														
vacation buy back \$ 6,000.00														
Total Distribution Department SW8340.101 \$ 541,211.00														
Budgeted OT .102: \$ 19,000.00														
Total Distribution Department SW8340.101 \$ 541,211.00														
Administration Department														
Riddle, Steve	10	6/10/2002	20.6	General Manager	2.49%	\$ 1.15	\$ 47.40	\$ 98,392.00	\$ 48.70	\$ 2.75%	\$ 1.30	\$ 101,296.00	\$ 625.00	
VanGelder, Pam	8	3/5/2007	15.8	Finance Manager	2.50%	\$ 1.00	\$ 41.08	\$ 85,446.40	\$ 42.21	\$ 2.75%	\$ 1.13	\$ 87,796.80	\$ 525.00	
Shenwood, Jessica	5	7/30/2018	4.4	Principal ACT	3.3%	\$ 0.87	\$ 27.59	\$ 57,387.20	\$ 28.35	\$ 2.75%	\$ 0.76	\$ 58,968.00	\$ -	
Fisher, Winona	3	1/26/2015	7.9	Sr. Acct Clk/Typ	2.51%	\$ 0.66	\$ 26.93	\$ 56,014.40	\$ 27.67	\$ 2.75%	\$ 0.74	\$ 57,533.60	\$ -	
McCann, Heidi	1	6/13/2022	0.6	Acct.Clk Typ				\$ 42,952.00	\$ 21.92	\$ 6.15%	\$ 1.27	\$ 45,593.60	\$ -	
Acting GM Stipend \$ 351,208.00														
biweekly stipend \$ 1,300.00														
vacation buy back \$ 5,000.00														
Total Administration Department SW8310.101 \$ 346,692.00														
subtotal \$ 351,208.00														
vacation buy back \$ 5,000.00														
Total Administration Department SW8310.101 \$ 356,688.00														
Total Commission (Salaries) \$ 1,450,919.80														
Total Commission (Salaries) w/ Longevity & Sr WFTPO \$ 1,455,019.80														
Percent Increase: 2023 3.0%														
Total Budgeted OT .102: \$ 62,900.00														
Total Budget .100 & .102 lines \$ 1,517,919.80														
Total Commission (Salaries) \$ 1,450,919.80														
Total Commission (Salaries) w/ Longevity & Sr WFTPO \$ 1,455,019.80														
Percent Increase: 2023 3.0%														
Total Budgeted OT .102: \$ 62,900.00														
Total Budget .100 & .102 lines \$ 1,517,919.80														